Minutes of team meetings

*12th September*

**Meeting No.: 1**  
Location: QMB User Centre  
Time: 10:00am – 10:15am

Attendees:  
John Bothwell  
Lewis Boyden  
Daniel Connolly  
Lewis Davie  
Blaire McLeod  
Ross Mills

Matters Discussed:

* Team Leader
* Time for regular team meetings
* Programming languages
* Methods of source control

Decisions Taken:

* Team Leader is Lewis Davie
* Daily meetings will be at 9am, in room 1.06 in the QMB
* Programming languages will likely be in either C# or C++, depending on the nature of the data we are given to interpret
* Source control will be performed through GitHub.

**Meeting No.: 2**Location: QMB Lab 4  
Date: 4pm-4.05pm

Attendees:  
John Bothwell  
Lewis Boyden  
Daniel Connolly  
Blaire McLeod  
Ross Mills

Matters Discussed:

* Discussed the information gathered from the initial management meeting

Actions Taken:

* Partially determined the work each member of the group should be doing for the project
* The group will start work properly tomorrow, when the example data is available and every member is potentially available.